

DELIVERY OF SERVICE

Homebound/Hospitalized services are designed to assist the classroom teacher(s) in communicating with the pupil during the pupil's absence from the classroom. The enrolling district is responsible for the content of the instruction, providing the textbooks and other materials related to the instruction, providing assignments, and grading the pupil's performance.

General Education pupils must receive a minimum of two 45-minute periods of instructional service per week. Special Education pupils must receive a minimum of two nonconsecutive one-hour periods of instructional service per week.

The district is responsible to make Homebound/Hospitalized services available when a pupil's classes are in session and during regular school hours unless otherwise scheduled by the district.

The Homebound/Hospitalized teacher will contact the parent(s) to schedule home visits. The Homebound/Hospitalized teacher will contact the pupil's classroom teacher(s) to identify the specific subject areas and content that the pupil should study while away from school. The Homebound/Hospitalized teacher will meet with the pupil a minimum of two periods per week. The purpose of these meetings is to take the assignments to the pupil, provide support to the parents or other care givers so they can help guide the pupil in the instruction, provide tutorial services to help the pupil gain basic information to complete assignments, and to provide other academic support that might be useful in helping the pupil maintain as much academic progress as possible while temporarily away from school.

DISTRICT INFORMATION

District email addresses are available at www.fenton.k12.mi.us. Questions regarding work or assignments can be directed to the homebound teacher assigned or email the teacher of record.

Fenton High School 810.591.2600
Counseling Dept. 810.591.2612

AGS Middle School 810.591.7700
Counseling Dept. 810.591.7709

Tomek-Eastern Elementary 810.591.6800

North Road Elementary 810.591.1500

State Road Elementary 810.591.2400

Special Services 810.591.8302

FENTON AREA PUBLIC SCHOOLS

HOMEBOUND AND HOSPITALIZED SERVICES



Fenton Area Public Schools

May 2013

This information is to be used only as a guideline. Please consult specific laws, rules and the MDE Pupil Accounting Manual for required criteria.

SCHOOL DISTRICT RESPONSIBILITY

Homebound and Hospitalized Services is a self-study program designed to help pupils who are unable to attend school due to a medical condition, to keep up with their studies and to progress as far as possible given their medical condition.

Each local and intermediate school district and public school academy must provide homebound or hospitalized services to an enrolled pupil who is certified by the pupil's attending physician, hospital, or licensed treatment facility as having a medical condition that requires the pupil to be hospitalized or to be **confined to the home** during regular school hours for a period longer than five school days**.

The enrolling district is responsible to initiate service. When school district personnel are notified that a pupil has a medical condition that is expected to result in the loss of more than five school days, the district must take steps necessary to determine eligibility for homebound and hospitalized service. If the district becomes aware that a pupil will be homebound at a future date, the district is responsible to make prior arrangements so that the service is available when needed.

Homebound/Hospitalized teachers are provided by the Fenton Area Public Schools.

A student who is receiving homebound/hospitalized services is not eligible to participate in field trips or extracurricular activities sponsored by the school.

**The certification must be made from a licensed physician. Counselors, psychologists, social workers, or other types of behavioral therapists are not able to certify eligibility.

ELIGIBILITY REQUIREMENTS

The district must, within three days after being notified by a parent or legal guardian, make arrangements to provide these services if the following conditions are met:

1. The pupil is enrolled in the public school district and assigned to an appropriate general or special education program.
2. The pupil is unable to attend school because of an illness or injury. **Pupils who are able to attend school part-time are expected to do so and do not qualify for homebound and hospitalized services.**
3. The pupil is physically able to participate in instructional activities while at home or in the hospital.

PARENT RESPONSIBILITY

Parents are responsible, under the compulsory school attendance law, to ensure the school district is notified when the pupil is homebound or hospitalized. The parent must provide the name of the attending physician or the hospital and authorize the release of sufficient information to allow the school district to determine eligibility.

When the pupil is homebound, the parent should:

1. Provide access to the pupil's home, and help schedule teacher visits so they do not conflict with medical treatments.
2. Provide an appropriate environment and the necessary supervision for their child to complete assignments.
3. Help the child schedule time for study, ensuring appropriate instructional materials are available and at hand.

4. Support the child with the learning activities to the extent possible and as agreed upon with the teacher.
5. Provide written certification from the pupil's attending physician verifying that the pupil has a medical condition that requires the pupil to be hospitalized or to be confined to the home during regular school hours for a period of longer than five school days. The certification must be by a physician who is either an M.D. or a D.O. Psychologists, chiropractors, or other professionals may not certify a person as eligible.

While parents should encourage the child to keep up with school work, they should not do the work for the child. If the parent feels assignments are too difficult, or feels the child does not have the prerequisite skills needed to carry out the assignments, this information should be communicated to the teacher of the homebound and hospitalized service and/or the pupil's classroom teacher.

PUPIL RESPONSIBILITY

1. Ask for assistance and/or clarification as needed to complete assignments.
2. Attend to the class assignments to the extent that they are physically capable.
3. Return materials and supplies after completing assignments.
4. Continue to work with the teacher(s) of record to do any extra work needed so that the pupil has minimum competencies needed to complete the subject or grade, after returning to school.